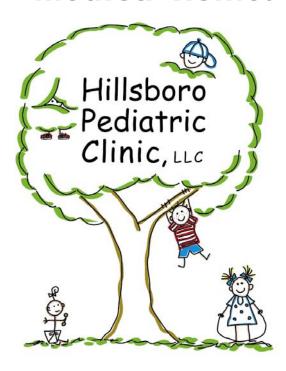
Welcome to your Medical Home!



Enclosed is our New Patient Packet.

The patient's **Legal Parent or Guardian** must complete this packet.

For the child's first appointment:

- 1. A legal parent/guardian must be with the child. If they are unable to bring the child, the legal parent/guardian must complete steps 2-5 prior to the appointment. Stepparents cannot consent to treatment for minor children. The legal parent/guardian must complete the Friends and Family form to allow stepparents or other individuals to consent to the child's care in their absence.
- 2. Complete, sign and bring all the forms in this packet.
- 3. The legal parent/guardian should bring their photo ID.
- 4. Bring the child's immunization record.
- 5. Bring the child's insurance card.
- 6. Be prepared to pay the required copay for the child's insurance.
- 7. Bring previous doctor records, if you have them.
- 8. Arrive 30 minutes before the scheduled appointment. If the forms are not complete by the scheduled appointment time, we may have to reschedule the appointment.



Main Street

445 E Main St Hillsboro, OR 97123 Mon thru Thur: 8am – 8pm Fri: 8am – 5pm Sat: 9am – 12pm

Orenco Station

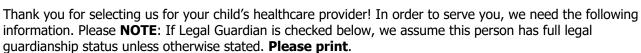
6125 NE Cornell Rd Suite 240 Hillsboro, OR 97124 Mon thru Fri: 8am – 5pm

(503) 640-2757

HillsboroPeds.com



PATIENT REGISTRATION FORM





PATIENT INFORMATION								
Legal Last Name:	Legal First:		Middle:				Birth Date:	
Preferred Name:			Pronouns:				Sex at birth:	
Race: American Indian or Alaska Native Native Hawaiian or Other Pacific		☐ Asian ☐ White, not	t Hispanic	☐ Black or African☐ Hispanic	Americ	an 🗌	Decline to A	nswer
	spanic or Latino	☐ Decline to		How did you hear al	bout us	?		
	ADD	RESS WHERI	PATIENT LIV	ES				
Street Address:		Apt. #:	City/Town:		State:		Zip Code:	
Resides with: (check all that apply) Legal Guardian Mother Father Resource Parent Other:								
	CONTACT INFORMATION							
Relationship to Patient: (check all that apply)	Legal Guardia	an Mothe		Resource Paren	ıt 📙		Other:	
Last Name:	First Name:		Middle:			Birthd		
Mailing Address:		Apt. #:	City/Town:		State:		Zip Code:	
Street Address: Same as above		Apt. #:	City/Town:		State:		Zip Code:	
Employer:		Social Securit	y Number:		Email	Address	5 (1):	
Preferred Language:				Need interp	eter?			
	OTH	HER CONTACT	T INFORMATIO)N			103	140
Relationship to Patient: (check all that apply)	Legal Guardia			Resource Paren	ıt 🔲	DHS	Other:	
Last Name:	First Name:		Middle:			Birthd	ate:	
Mailing Address: ☐ Same as above Apt.#:			City/Town:		State:	<u> </u>	Zip Code:	
Employer:		Social Securit	y Number:		Email	Address	s (2):	
		CONTACT	METHOD					
Phone 1:	Home	Cell	Phone 2:				ome 🗆] Cell
Phone 3:	☐ Cell Mom ☐ Cell Mom	Cell Dad	Phone 4:				II Mom ork Mom	Cell Dad Work Dad
	☐ Work Mom	☐ Work Dad				Ot	_	
		BILLING IN	ORMATION					
☐ Self-Pay (No Insurance)			OHP:	OHSU Health Service	es		CareOregon	
				Yamhill Coordinated	Care		DMAP	
				Client ID #:				
☐ INSURANCE (Primary) Effective Date:			☐ INSURANCE	E (Secondary) Effe	ective D	ate:		
Insurance Name: In			Insurance Name:					
Subscriber Name: DOB:/			Subscriber Nam	ne:	DC)B:	//_	
Policy #: Policy #:								
Group #: Copar	y: \$		Group #:		Сор	ay: \$		
Signature	Print N	lame		Relations	hin t	n Dati	ent	Date
Jigilature	FILL	iaiiie		Relations	niip t	o rau	CIIL	Date

HPC REG CONSENTS

Hillsboro Pediatric Clinic LLC



PATIENT INFORMATION					
Legal Last Name:	Legal First:	Middle:	Birth Date:		

THE FOLLOWING CONSENTS AND PERMISSIONS APPLY TO ME AND MY CHILD

pharmacy of my choice. HP	ze Hillsboro Pediatric Clinic LLC (HPC) C may electronically receive informati norization requirements or required s	ion regarding my and/or my chile	
Pharmacy Name:		Location:	
Contact Preferences: I wou appointments:	ld prefer that HPC use the preferred o	contact method indicated below	when confirming
Phone	Email	☐ Text	
providing the highest qualitic including Physicians and Nu other skilled staff. I will be ensure that my and/or my odetails I recognize that I have details I recognize that I have authorization to Treat: By form, I am consenting to the payment or healthcare ope made disclosures in reliance	Care Home: As a Patient Centered Pring patient centered care. HPC care is done are Practitioners, Registered Nurses, encouraged and supported as I am invenild's healthcare needs are coordinated access to a Medical Home Brochure my signature below I give permission to Clinic's use and disclosure of my progrations. I may revoke my consent in we upon my prior consent. If I do not signature to the patient listed above.	delivered by a team of health car Medical Assistants, Behavioral Hayolved in my and/or my child's cated for the best possible health car to HPC to treat me and/or my chotected health information to cate	e professionals lealth Providers, and are. The goal is to outcome. For more mild. By signing this rry out treatment, the practice has already
Patient or Legal Guardian N	lame:	Relationship to patier	nt:
Signature:		Date:	
Signature:		Date:	
Patient or responsil	ole party refused to sign the acknowle	edgement.	Hillsboro

Pediatric Clinic LLC complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex.

ATENCIÓN: Si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-503-640-2757.

CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 1-503-640-2757.

Financial Responsibility and Assignment of Insurance Benefits



Financial Policies of Hillsboro Pediatric Clinic LLC (HPC)

- 1. **Co-Pays:** You must pay your co-pay at the time of service as required by your insurance company.
- 2. Accepted forms of payment: We accept cash, check, MasterCard, Visa, Discover and debit cards.
- 3. **Discounts:** Cash discounts will be given for patients without insurance if you pay in full for services on the day of the visit: 10% (ten percent) if paid by cash or check and 5% (five percent) if paid with a credit or debit card. If your check is returned NSF by the bank, the 10% discount will be reversed and you will be billed for the full fee.
- 4. **NSF Charges:** A returned check for non-sufficient funds will result in a charge of \$25.00. This fee is due and payable upon receipt of our bill.
- 5. **Financial Hardship:** If you are going through a financial hardship and cannot pay your bill, it is your responsibility to contact our Billing Department to inquire about financial assistance offered by HPC.
- 6. **No Insurance/Self Pay:** If you do not have health insurance or proof of coverage, we require a \$125.00 deposit before your first visit, and a \$50.00 for each visit after that. These deposits will be applied to our bill for medical services; and any remaining balance will be billed to you or any overpayment will be refunded to you. If you do not have insurance, the Oregon Vaccines for Children program will cover the cost of vaccines. You will be billed for the small cost of administering the vaccine.
- 7. **Insurance billing:** You are responsible to know your insurance benefits, including what is and is not covered. We will bill your primary insurance company when you provide us with current and complete information. By signing below, you agree you are responsible to pay for all services that your insurance has denied and for amounts not paid under this assignment, including your health insurance deductible, coinsurance and copays.
- 8. Secondary insurance billing: As a courtesy to you, we will file a secondary claim once for each visit.
- 9. **Statements:** Even though an insurance claim may be pending, you may receive a statement if your account has an outstanding balance. HPC cannot accept responsibility to collect your insurance claim or to negotiate a settlement on a disputed claim.
- 10. **Payments on Account Balances:** You are responsible for the timely payment of your account. All unpaid amounts are due and payable within 15 (fifteen) days of the statement date and no later than 60 (sixty) days after the date of service, regardless of insurance status or disputes.
- 11. **Oregon Health Plan:** If we are unable to verify your coverage, you will be given the option of signing a waiver accepting responsibility of any balance accrued for that visit.
- 12. **Collections:** Accounts assigned to a credit reporting and collections service will be charged a \$50.00 collection fee. Discounts previously allowed will be reversed and you will be billed the full fee. Should the account be referred to an attorney for collection, the undersigned shall also pay reasonable attorney's fees and collection expense.

I, as the responsible party, hereby authorize payment directly to HPC for health care benefits. This authorization is effective for any providers for whom HPC is authorized to bill in connection with its services. I understand that under this agreement I am financially responsible for all amounts due. I acknowledge and understand that bodily fluids or tissues collected by HPC will be sent to an unaffiliated lab and that I will receive a separate bill from them for tests and interpretations. I have read, fully understand and agree to the above statements.

By signing below, you agree you have read this document and agree to the statements above. You will receive a copy of this information.

Parent or Legal Guardian Signature:	Date:
Name:	Relationship to Patient (or self):
Patient Name:	DOB:

CANCELLATION/NO SHOW POLICY



PATIENT INFORMATION					
Last Name:	Legal First:	Middle:	Birth Date:		

Hillsboro Pediatric Clinic (HPC), its providers and staff, are committed to providing your child - and all of our patients - with exceptional care. When you chose HPC, you made us a partner in your child's healthcare. To be a productive partner, we need to carefully manage our time to make ourselves available to our patients as we are needed. In order to achieve this, we must make sure that our patients fulfill their appointment commitments.

We understand that sometimes things happen that prevent us from doing what we had planned. When a patient's plan changes and they cancel without giving us enough notice, we cannot use that appointment for another patient to be seen. We put the following policies into place for this reason.

General Cancelling/Rescheduling Guidelines:

Call us at 503-640-2757 at least 24 hours before your scheduled appointment to notify tell us of any changes or cancellations. Failure to give at least one hours' notice of rescheduling or cancelling an appointment will be considered a no show appointment.

- **Cancelled Appointment:** Call the clinic with **more than 24 hours' notice** of scheduled appointment. (*For Example: To cancel a Monday appointment, please call our office by Saturday at 11:00 am.*)
- Late Cancellation: Call the clinic to cancel or reschedule the appointment with less than 24 hours' notice. (Late cancellation will still apply even if the appointment is rescheduled for same day or next day)
- No Show: Not coming to a scheduled appointment or calling less than an hour before the appointment to cancel
 or reschedule.

Warning Letters:

First and Second warning letters will be mailed when all the children in the family have a combined total of 2 and 3 No Shows, or 3 and 4 Late Cancellation appointments.

NOTE: Evening appointments are usually reserved for sick or injury visits; however, there are times when we are able to schedule limited routine visits in the evenings. There are not enough routine evening appointments for everyone who wants one. If your child is scheduled for a routine visit in the evening and No Shows, your child(ren) may not be able to have routine visits in the evening in the future. If this happens, we will tell you. Your child(ren) will still be able to have appointments for sick or injury visits in the evening.

Termination of Care Letter:

If No show or late cancellation behavior continues after the warning letters, you may be asked to find a new primary care provider.

Please feel free to call us at any time if there are problems that make it difficult for you to keep your child's appointments. Our Care Coordinators may be able to direct you to resources that can help.						
Thank you for partnering with us!						
	_					
Responsible Party Full Name						
Signature of Parent/Legal Guardian	 Date					

Hillsboro Pediatric Clinic LLC



	P/	ATIENT INFORMATION		
Legal Last Name:	Legal First:	Middle:		Birth Date:
	CONSENT F	OR FRIENDS AND FAMILY		
In the event that I am in need of m of medical treatment and I (or ano	edical treatment	t and unable to consent for my ow		child is in need
I,, authorize protected health information (PHI) I understand that this might includ discharge instructions and plans, d other medical information relevant authorization is completed or until	to the extent Hi e such information iagnostic test res t to the care of the	Ilsboro Pediatric Clinic, LLC deems on as diagnosis, prognosis and tre sults, appointment reminders, me he patient. This authorization will	s necessary to provi atment plans, medi dical billing, insurar remain valid until a	de care. cation, nce, and any
1.				
Name Preferred Language:		Relationship to patient	Telephone #	
Additionally, the individual named ab	ove may.	Need Interpreter? ☐ Yes ☐ No		
Request refill/pick-up prescriptions Make/change appointments	s 🔲 Pick-up (documents nsurance/billing information	☐ Inquire about Re☐ Inquire about te	
Name Preferred Language:		Relationship to patient Need Interpreter? Yes No	Telephone #	
Additionally, the individual named ab Request refill/pick-up prescriptions Make/change appointments	s 🔲 Pick-up (documents nsurance/billing information	☐ Inquire about Re☐ Inquire about te	
Name Preferred Language: Additionally, the individual named ab		Relationship to patient Need Interpreter? Yes No	Telephone #	
Request refill/pick-up prescriptions Make/change appointments	s 🔲 Pick-up (documents nsurance/billing information	☐ Inquire about Re☐ Inquire about te	
Name of Patient or Legal Guardian	(print):			
Signature:			Date:	
		<u>OR</u>		
I decline to authorize anyone on Name of Legal Guardian (print):				
Signature:			Date:	

Child's Name:		Date of Birth:			
	Patient Histo	ry			Hillsboro Pediatric
	ring questions about your baby' ician may ask further details al				Clinic, LLC
PREGNANCY AND BIRTH:			YES	<u>NO</u>	
Were there any problems with pregnancy or delivery of this child?					£ / 5
If yes, please explain:	If al., Is as 12				
Was Baby full Term ☐ or Early? ☐ Was your child breastfed? ☐ YES ☐	If early, now many weeks?	for how long	?		
Type of Delivery: Vaginal	C-section	length	?Weight		
Problems:	Yes No			Ye	
Jaundice		ı	Breech		
Respiratory Distress			Developmental Problems		
Feeding Problems		I	If yes, please explain:		
Rash	L	Γ			
HOSPITALIZATIONS/OPERATION	<u>15:</u>				
Hospital	Rea	ason Year			
MEDICATIONS AND DOSAGES (F	Please include over the counter,	supplements, i	homeopathic and prescribed	medicatio	ns):
NONE					
ALLERGIES TO ANY MEDICATION	NS? (Please list)				
☐ NONE KNOWN	<u> </u>				
					1
DOES YOUR CHILD SEE ANY SPE	<u>CIALISTS</u> ? (Nutritionist; Occupa	tional, Physica	ıl and/or Speech Therapist; C	Counselor;	or other
medical specialists) ☐ NONE					
Name of Specialist	Rea	ason			
COCIAL AND ENVIRONMENTAL	UICTORY			V	
How many hours of exercise does y	<u>_</u>			Yes	No
Does your child spend more than 2		ng video game	s or on the computer?		П
Does anyone living in the home smo		gg gae.	o, or on the comparer.	Ħ	Ħ
Does anyone living in the home dri					
Are there smoke detectors in the h	ome?				
Seat belts used in your car?					
Is your child in school or day care?					
Does your child wear a bike helmet	while riding?			님	님
Are there guns in your home?	y stored (i.e. Locked in a gun safe	۵)2		H	H
Do you have the poison-control cer				H	H
				_	_
Medical History (Check if your lasthma	Epilepsy	ioliowing):			
Anemia	Eye or vision proble	ems !			
Chicken Pox	Kidney/Bladder pro				
Diabetes	Liver disease/Jaund				
Chronic diarrhea/constipation	Tuberculosis	Ī			
Ear problems	Other (Please expla	ain) [
Eczema (overly dry skin)					



				Date of Birth:		-
ase List Patient's Biological Par						
other:						DOB:
ther:						DOB:
oes Patient live with Biological P						
No, please indicate name of p						
ame:				nship to Patient:		
AMILY MEDICAL HISTORY (FOR CHECK HERE IF NONE OF THE CONDITION					ers of the patient)	
CHECK HERE II NONE OF THE CONDITIO	INS BLLOW AFFL	T TO ANT BIOLOG	SICAL FAIVILET IVII		2.1	
Condition	Mother	Father	Sibling	Maternal Grandparent	Paternal Grandparent	Other
ADD/ADHD						
Allergies						
Asthma						
Birth Defects						
Cancer						
Heart Problems						
Hip Problems						
Deafness						
Depression						
Developmental Delay						
Diabetes						
Eczema						
Genetic Disorder						
Blood Disorder						
High Cholesterol						
High Blood Pressure						
Learning Disability						
Intellectual Disability						
Migraines						
Obesity						
Curved Spine						
Seizure Disorder						
Sudden Infant Death						
Crossed Eyes						
Thyroid Disease						
Hepatitis						
Tuberculosis						
Other:		П				

Nondiscrimination and Accessibility Notice: Discrimination is Against the Law

Hillsboro Pediatric Clinic LLC complies with applicable Federal civil rights laws and does not and will not discriminate against anyone on the basis of age, ancestry, disability, race, color, citizenship, national origin, creed, political or religious affiliation, sex (including pregnancy-related conditions), familial or marital status, sexual orientation, gender identity or expression, marital status, military status, unfavorable discharge from the military, status as a protected veteran, or other groups protected by law.

Hillsboro Pediatric Clinic LLC

- Provides free aids and services to people with disabilities to communicate effectively with us, such as:
 - o Qualified sign language interpreters
 - Written information in other formats (large print, accessible electronic formats, other formats)
- Provides free language services to people whose primary language is not English, such as:
 - Qualified interpreters
 - o Information written in other languages

If you need these services, contact the Privacy Officer.

If you believe that Hillsboro Pediatric Clinic LLC has failed to provide these services or has discriminated against anyone due to being part of a group protected by law, you can file a grievance with: Privacy Officer, 445 E Main St, Hillsboro, OR 97123, phone (503) 640-2757, fax (503) 640-9753, email iaguilar@hillsboropediatrics.com. You can file a grievance in person or by mail, fax, or email. If you need help filing a grievance, the Privacy Officer is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at https://ocrportal.hhs.gov/ocr/portal/lobby.jsf, or by mail or phone at:

U.S. Department of Health and Human Services
200 Independence Avenue, SW
Room 509F, HHH Building
Washington, D.C. 20201
1-800-368-1019, 800-537-7697 (TDD)
Complaint forms are available at http://www.hhs.gov/ocr/office/file/index.html.

Pediatric

ATENCIÓN: Si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-503-640-2757

CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 1-503-640-2757.

注意:如果您使用繁體中文,您可以免費獲得語言援助服務。請致電 1-503-640-2757

ВНИМАНИЕ: Если вы говорите на русском языке, то вам доступны бесплатные услуги перевода. Звоните 1-503-640-2757.

주의: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다. 1-503-640-2757

УВАГА! Якщо ви розмовляєте українською мовою, ви можете звернутися до безкоштовної служби мовної підтримки. Телефонуйте за номером - 1-503-640-2757

注意事項:日本語を話される場合、無料の言語支援をご利用いただけます1-503-640-2757

ملحوظة: إذا كنت تتحدث اذكر اللغة، فإن خدمات المساعدة اللغوية تتوافر لك بالمجان. اتصل 1-2757-640 (رقم برقم

ATENŢIE: Dacă vorbiţi limba română, vă stau la dispoziţie servicii de asistenţă lingvistică, gratuit. Sunaţi la 1-503-640-2757

ប្រយ័ត្ន៖ បើសិនជាអ្នកនិយាយភាសាខ្មែរ, សេវាជំនួយផ្នែកភាសា ដោយមិនគិតឈ្នួល គឺអាចមានសំរាប់បំរើអ្នក។ ចូរទូរស័ព្ទ ₁₋₅₀₃₋₆₄₀₋₂₇₅₇

XIYYEEFFANNAA: Afaan dubbattu Oroomiffa, tajaajila gargaarsa afaanii, kanfaltiidhaan ala, ni argama. Bilbilaa 1-503-640-2757

ACHTUNG: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlos sprachliche Hilfsdienstleistungen zur Verfügung. Rufnummer: 1-503-640-2757

ATTENTION: Si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le 1-503-640-2757

เรียน: ถ้าคุณพูดภาษาไทยคุณสามารถใช้บริการช่วยเหลือทางภาษาได้ฟรี โทร ₁₋ 503-640-2757