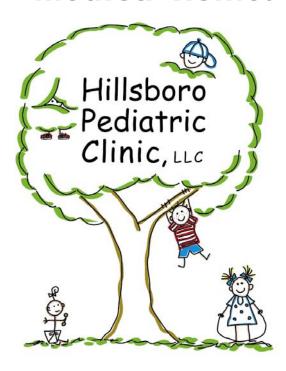
Welcome to your Medical Home!



Enclosed is our New Patient Packet.

The patient's **Legal Parent or Guardian** must complete this packet.

For the child's first appointment:

- 1. A legal parent/guardian must be with the child. If they are unable to bring the child, the legal parent/guardian must complete steps 2-5 prior to the appointment. Stepparents cannot consent to treatment for minor children. The legal parent/guardian must complete the Friends and Family form to allow stepparents or other individuals to consent to the child's care in their absence.
- 2. Complete, sign and bring all the forms in this packet.
- 3. The legal parent/guardian should bring their photo ID.
- 4. Bring the child's immunization record.
- 5. Bring the child's insurance card.
- 6. Be prepared to pay the required copay for the child's insurance.
- 7. Bring previous doctor records, if you have them.
- 8. Arrive 30 minutes before the scheduled appointment. If the forms are not complete by the scheduled appointment time, we may have to reschedule the appointment.



Main Street

445 E Main St Hillsboro, OR 97123 Mon thru Thur: 8am – 8pm Fri: 8am – 5pm Sat: 9am – 12pm

Orenco Station

6125 NE Cornell Rd Suite 240 Hillsboro, OR 97124 Mon thru Fri: 8am – 5pm

(503) 640-2757

HillsboroPeds.com



PATIENT REGISTRATION FORM



Thank you for selecting us for your child's healthcare provider! In order to serve you, we need the following information. Please **NOTE**: If Legal Guardian is checked below, we assume this person has full legal guardianship status unless otherwise stated. **Please print**.

PATIENT INFORMATION							
Legal Last Name:	Legal First:		Middle:			Birth Date:	
Preferred Name:			Pronouns:			Sex at birth:	_
Race: American Indian or Alaska Native		☐ Asian ☐ White, not	Hispanis	☐ Black or African☐ Hispanic	American	☐ Decline to A	nswer
Native Hawaiian of Other Facilic			PATIENT LIVE				
Street Address:	ADL	Apt. #:	City/Town:	:5	State:	Zip Code:	
		·				Zip Code.	
Resides with: (check all that apply) Lega	al Guardian 🔲 Mo	other		rce Parent	<mark>er:</mark>		
Relationship to Patient: (check all that apply)	Legal Guardi			Resource Paren	t DHS	Other:	
Last Name:	First Name:		Middle:	Resource Fareit		thdate:	
		1					
Mailing Address:		Apt. #:	City/Town:		State:	Zip Code:	
Street Address: Same as above		Apt. #:	City/Town:		State:	Zip Code:	
Employer:		Social Security	Number:		Email Addr	ess (1):	
		Preferred Lang	guage:			Need interp	reter?
	ОТІ	HER CONTACT	INFORMATIO	N			
Relationship to Patient: (check all that apply)	Legal Guardi			Resource Paren	t DHS	Other:	
Last Name:	First Name:		Middle:		Birt	thdate:	
Mailing Address: Same as above		Apt.#:	City/Town:		State:	Zip Code:	
Employer:		Social Security	Number:		Email Addr	ress (2):	
		CONTACT	METHOD				
Phone 1:	Home	Cell	Phone 2:			Home] Cell
- 100.00	☐ Cell Mom	☐ Cell Dad				Cell Mom	Cell Dad
Phone 3:	☐ Cell Mom	☐ Cell Dad	Phone 4:			Work Mom] Work Dad
	☐ Work Mom	☐ Work Dad	ORMATION		<u> </u>	Other	
Self-Pay (No Insurance)				OHSU Health Service	s l	☐ Care Oregon	
			_	/amhill Coordinated (☐ DMAP	
			_			_	
				Client ID #:			
☐ INSURANCE (Primary) Effective Date:	/		☐ INSURANCE	(Secondary) Effe	ective Date:	/	
Insurance Name:			Insurance Name	2:			
Subscriber Name: DOB	:/		Subscriber Name	e:	DOB: _	//	
Policy #:			Policy #:				
Group #: Copa	y: \$		Group #:		Copay: \$		
Signature	Print N	lame		Relations	hip to Pa	atient	Date
				1.3.3.313			

HPC REG CONSENTS

Hillsboro Pediatric Clinic LLC



PATIENT INFORMATION				
Legal Last Name:	Legal First:	Middle:	Birth Date:	

THE FOLLOWING CONSENTS AND PERMISSIONS APPLY TO ME AND MY CHILD

pharmacy of my choice. HP	ze Hillsboro Pediatric Clinic LLC (HPC) C may electronically receive informati norization requirements or required s	ion regarding my and/or my chile	
Pharmacy Name:		Location:	
Contact Preferences: I wou appointments:	ld prefer that HPC use the preferred o	contact method indicated below	when confirming
Phone	Email	☐ Text	
providing the highest qualitic including Physicians and Nu other skilled staff. I will be ensure that my and/or my odetails I recognize that I have details I recognize that I have authorization to Treat: By form, I am consenting to the payment or healthcare ope made disclosures in reliance	Care Home: As a Patient Centered Pring patient centered care. HPC care is done are Practitioners, Registered Nurses, encouraged and supported as I am invenild's healthcare needs are coordinated access to a Medical Home Brochure my signature below I give permission to Clinic's use and disclosure of my progrations. I may revoke my consent in we upon my prior consent. If I do not signature to the patient listed above.	delivered by a team of health car Medical Assistants, Behavioral Hayolved in my and/or my child's cated for the best possible health car to HPC to treat me and/or my chotected health information to cate	e professionals lealth Providers, and are. The goal is to outcome. For more mild. By signing this rry out treatment, the practice has already
Patient or Legal Guardian N	lame:	Relationship to patier	nt:
Signature:		Date:	
Signature:		Date:	
Patient or responsil	ole party refused to sign the acknowle	edgement.	Hillsboro

Pediatric Clinic LLC complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex.

ATENCIÓN: Si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-503-640-2757.

CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 1-503-640-2757.

Financial Responsibility and Assignment of Insurance Benefits



Financial Policies of Hillsboro Pediatric Clinic LLC (HPC)

- 1. **Co-Pays:** You must pay your co-pay at the time of service as required by your insurance company.
- 2. Accepted forms of payment: We accept cash, check, MasterCard, Visa, Discover and debit cards.
- 3. **Discounts:** Cash discounts will be given for patients without insurance if you pay in full for services on the day of the visit: 10% (ten percent) if paid by cash or check and 5% (five percent) if paid with a credit or debit card. If your check is returned NSF by the bank, the 10% discount will be reversed and you will be billed for the full fee.
- 4. **NSF Charges:** A returned check for non-sufficient funds will result in a charge of \$25.00. This fee is due and payable upon receipt of our bill.
- 5. **Financial Hardship:** If you are going through a financial hardship and cannot pay your bill, it is your responsibility to contact our Billing Department to inquire about financial assistance offered by HPC.
- 6. **No Insurance/Self Pay:** If you do not have health insurance or proof of coverage, we require a \$125.00 deposit before your first visit, and a \$50.00 for each visit after that. These deposits will be applied to our bill for medical services; and any remaining balance will be billed to you or any overpayment will be refunded to you. If you do not have insurance, the Oregon Vaccines for Children program will cover the cost of vaccines. You will be billed for the small cost of administering the vaccine.
- 7. **Insurance billing:** You are responsible to know your insurance benefits, including what is and is not covered. We will bill your primary insurance company when you provide us with current and complete information. By signing below, you agree you are responsible to pay for all services that your insurance has denied and for amounts not paid under this assignment, including your health insurance deductible, coinsurance and copays.
- 8. Secondary insurance billing: As a courtesy to you, we will file a secondary claim once for each visit.
- 9. **Statements:** Even though an insurance claim may be pending, you may receive a statement if your account has an outstanding balance. HPC cannot accept responsibility to collect your insurance claim or to negotiate a settlement on a disputed claim.
- 10. **Payments on Account Balances:** You are responsible for the timely payment of your account. All unpaid amounts are due and payable within 15 (fifteen) days of the statement date and no later than 60 (sixty) days after the date of service, regardless of insurance status or disputes.
- 11. **Oregon Health Plan:** If we are unable to verify your coverage, you will be given the option of signing a waiver accepting responsibility of any balance accrued for that visit.
- 12. **Collections:** Accounts assigned to a credit reporting and collections service will be charged a \$50.00 collection fee. Discounts previously allowed will be reversed and you will be billed the full fee. Should the account be referred to an attorney for collection, the undersigned shall also pay reasonable attorney's fees and collection expense.

I, as the responsible party, hereby authorize payment directly to HPC for health care benefits. This authorization is effective for any providers for whom HPC is authorized to bill in connection with its services. I understand that under this agreement I am financially responsible for all amounts due. I acknowledge and understand that bodily fluids or tissues collected by HPC will be sent to an unaffiliated lab and that I will receive a separate bill from them for tests and interpretations. I have read, fully understand and agree to the above statements.

By signing below, you agree you have read this document and agree to the statements above. You will receive a copy of this information.

Parent or Legal Guardian Signature:	Date:
Name:	Relationship to Patient (or self):
Patient Name:	DOB:

CANCELLATION/NO SHOW POLICY



PATIENT INFORMATION				
Last Name:	Legal First:	Middle:	Birth Date:	

Hillsboro Pediatric Clinic (HPC), its providers and staff, are committed to providing your child - and all of our patients - with exceptional care. When you chose HPC, you made us a partner in your child's healthcare. To be a productive partner, we need to carefully manage our time to make ourselves available to our patients as we are needed. In order to achieve this, we must make sure that our patients fulfill their appointment commitments.

We understand that sometimes things happen that prevent us from doing what we had planned. When a patient's plan changes and they cancel without giving us enough notice, we cannot use that appointment for another patient to be seen. We put the following policies into place for this reason.

General Cancelling/Rescheduling Guidelines:

Call us at 503-640-2757 at least 24 hours before your scheduled appointment to notify tell us of any changes or cancellations. Failure to give at least one hours' notice of rescheduling or cancelling an appointment will be considered a no show appointment.

- **Cancelled Appointment:** Call the clinic with **more than 24 hours' notice** of scheduled appointment. (*For Example: To cancel a Monday appointment, please call our office by Saturday at 11:00 am.*)
- Late Cancellation: Call the clinic to cancel or reschedule the appointment with less than 24 hours' notice. (Late cancellation will still apply even if the appointment is rescheduled for same day or next day)
- No Show: Not coming to a scheduled appointment or calling less than an hour before the appointment to cancel
 or reschedule.

Warning Letters:

First and Second warning letters will be mailed when all the children in the family have a combined total of 2 and 3 No Shows, or 3 and 4 Late Cancellation appointments.

NOTE: Evening appointments are usually reserved for sick or injury visits; however, there are times when we are able to schedule limited routine visits in the evenings. There are not enough routine evening appointments for everyone who wants one. If your child is scheduled for a routine visit in the evening and No Shows, your child(ren) may not be able to have routine visits in the evening in the future. If this happens, we will tell you. Your child(ren) will still be able to have appointments for sick or injury visits in the evening.

Termination of Care Letter:

If No show or late cancellation behavior continues after the warning letters, you may be asked to find a new primary care provider.

Please feel free to call us at any time if there are problems that make it difficult for you to keep your child's appointments. Our Care Coordinators may be able to direct you to resources that can help.					
Thank you for partnering with us!					
	_				
Responsible Party Full Name					
Signature of Parent/Legal Guardian	 Date				

Hillsboro Pediatric Clinic LLC



PATIENT INFORMATION						
Legal Last Name:	Legal First: Middle:	Birth Date:				
	CONSENT FOR FRIENDS AND FAMIL	Y				
	In the event that I am in need of medical treatment and unable to consent for my own treatment; or my child is in need of medical treatment and I (or another legal guardian) is unable to bring in my child for treatment:					
I,						
1.						
Name	Relationship to patient	Telephone #				
Additionally, the individual named al Pick-up prescriptions Make/change appointments	pove may: Pick-up documents Access insurance/billing information	☐ Inquire about Referrals ☐ Inquire about test results				
2. Name	Relationship to patient	Telephone #				
Additionally, the individual named all Pick-up prescriptions Make/change appointments	pove may: Pick-up documents Access insurance/billing information	☐ Inquire about Referrals ☐ Inquire about test results				
3	Relationship to patient	Telephone #				
Pick-up prescriptions Make/change appointments	Pick-up documents Access insurance/billing information	☐ Inquire about Referrals ☐ Inquire about test results				
Name of Patient or Legal Guardian (print):						
Signature:		Date:				
<u>OR</u>						
l 	else to seek medical treatment for me or my chil					
Signature:		Date:				

Child's Name:		Date of Birth:			
	Patient Histo	ry	Hillsbo		
	ing questions about your baby' ician may ask further details al	s/child's medical and family history.	Pediati Clinic,		
PREGNANCY AND BIRTH:		YES_	<u>NO</u> ,) (*	
Where there any problems with pre	gnancy or delivery of this child?				
If yes, please explain:					
Was Baby full Term ☐ or Early? ☐ Was your child breastfed? ☐ YES ☐		 , for how long?			
Type of Delivery: Vaginal		LengthWeight			
Problems:	Yes No	weight	<u>Yes</u> No		
Jaundice		Breech		-	
Respiratory Distress		Developmental Problems			
Feeding Problems		If yes, please explain:			
Rash					
HOSPITALIZATIONS/OPERATION	<u>s:</u>				
Hospital	Rea	son Year			
MEDICATIONS AND DOSAGES (P	lease include over the counter	supplements, homeopathic and prescribed	medications):		
NONE	lease include over the counter,	supplements, nomeopatinc and prescribed	medications).		
ALLED CIEC TO ANY MEDICATION	163 (5)				
ALLERGIES TO ANY MEDICATION NONE KNOWN	15? (Please list)				
I NONE KNOWN					
	CIALISTS? (Nutritionist; Occupa	tional, Physical and/or Speech Therapist; (Counselor; or other		
medical specialists)					
☐ NONE Name of Specialist	Ros	son			
Name of Specialist	Nec	3011			
SOCIAL AND ENVIRONMENTAL I			Yes No		
How many hours of exercise does yo					
Does your child spend more than 2 lines anyone living in the home smo		ng video games, or on the computer?			
Does anyone living in the home drin			HH		
Are there smoke detectors in the ho					
Seat belts used in your car?					
Is your child in school or day care?					
Does your child wear a bike helmet	while riding?				
Are there guns in your home?	y stored (i.e. Locked in a gun safe	013			
Do you have the poison-control cen	-		HH		
Medical History (Check if your b		tollowing):			
Asthma Anemia	☐ Epilepsy ☐ Eye or vision proble	ems \square			
Chicken Pox	Kidney/Bladder pro				
Diabetes	Liver disease/Jauno				
Chronic diarrhea/constipation	Tuberculosis				
Ear problems	Other (Please expla	in)			
Eczema (overly dry skin)	<u> </u>				



				Date of Birth:		-
ase List Patient's Biological Par						
other:						DOB:
ther:						DOB:
oes Patient live with Biological P						
No, please indicate name of p						
ame:				nship to Patient:		
AMILY MEDICAL HISTORY (FOR CHECK HERE IF NONE OF THE CONDITION					ers of the patient)	
CHECK HERE II NONE OF THE CONDITIO	INS BLLOW AFFL	T TO ANT BIOLOG	SICAL FAIVILET IVII		2.1	
Condition	Mother	Father	Sibling	Maternal Grandparent	Paternal Grandparent	Other
ADD/ADHD						
Allergies						
Asthma						
Birth Defects						
Cancer						
Heart Problems						
Hip Problems						
Deafness						
Depression						
Developmental Delay						
Diabetes						
Eczema						
Genetic Disorder						
Blood Disorder						
High Cholesterol						
High Blood Pressure						
Learning Disability						
Intellectual Disability						
Migraines						
Obesity						
Curved Spine						
Seizure Disorder						
Sudden Infant Death						
Crossed Eyes						
Thyroid Disease						
Hepatitis						
Tuberculosis						
Other:		П				

Nondiscrimination and Accessibility Notice: Discrimination is Against the Law

Hillsboro Pediatric Clinic LLC complies with applicable Federal civil rights laws and does not discriminate, exclude or treat people differently based on race, (including traits associated with race such as hair texture/styles), religion, color, sex, sexual orientation, gender identity, national origin, mental or physical disability, pregnancy, uniformed/military service or veteran's status, or marital status.



Hillsboro Pediatric Clinic LLC

- Provides free aids and services to people with disabilities to communicate effectively with us, such as:
 - Qualified sign language interpreters
 - Written information in other formats (large print, accessible electronic formats, other formats)
- Provides free language services to people whose primary language is not English, such as:
 - o Qualified interpreters
 - o Information written in other languages

If you need these services, contact the Privacy Officer.

If you believe that Hillsboro Pediatric Clinic LLC has failed to provide these services or discriminated against based on race, (including traits associated with race such as hair texture/styles), religion, color, sex, sexual orientation, gender identity, national origin, mental or physical disability, pregnancy, uniformed/military service or veteran's status, or marital status, you can file a grievance with: Privacy Officer, 445 E Main St, Hillsboro, OR 97123, phone (503) 640-2757, fax (503) 640-9753, email iaguilar@hillsboropediatrics.com. You can file a grievance in person or by mail, fax, or email. If you need help filing a grievance, the Privacy Officer is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at https://ocrportal.hhs.gov/ocr/portal/lobby.jsf, or by mail or phone at:

U.S. Department of Health and Human Services 200 Independence Avenue, SW Room 509F, HHH Building Washington, D.C. 20201 1-800-368-1019, 800-537-7697 (TDD)

Complaint forms are available at http://www.hhs.gov/ocr/office/file/index.html.

ATENCIÓN: Si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-503-640-2757

CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 1-503-640-2757.

注意:如果您使用繁體中文,您可以免費獲得語言援助服務。請致電 1-503-640-2757

ВНИМАНИЕ: Если вы говорите на русском языке, то вам доступны бесплатные услуги перевода. Звоните 1-503-640-2757.

주의: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다. 1-503-640-2757

УВАГА! Якщо ви розмовляєте українською мовою, ви можете звернутися до безкоштовної служби мовної підтримки. Телефонуйте за номером - 1-503-640-2757

注意事項:日本語を話される場合、無料の言語支援をご利用いただけます1-503-640-2757

ملحوظة: إذا كنت تتحدث اذكر اللغة، فإن خدمات المساعدة اللغوية تتوافر لك بالمجان. اتصل 1-2757-640 (رقم برقم

ATENŢIE: Dacă vorbiţi limba română, vă stau la dispoziţie servicii de asistenţă lingvistică, gratuit. Sunaţi la 1-503-640-2757

ប្រយ័ត្ន៖ បើសិនជាអ្នកនិយាយភាសាខ្មែរ, សេវាជំនួយផ្នែកភាសា ដោយមិនគិតឈ្នួល គឺអាចមានសំរាប់បំរើអ្នក។ ចូរទូរស័ព្ទ ₁₋₅₀₃₋₆₄₀₋₂₇₅₇

XIYYEEFFANNAA: Afaan dubbattu Oroomiffa, tajaajila gargaarsa afaanii, kanfaltiidhaan ala, ni argama. Bilbilaa 1-503-640-2757

ACHTUNG: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlos sprachliche Hilfsdienstleistungen zur Verfügung. Rufnummer: 1-503-640-2757

ATTENTION: Si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le 1-503-640-2757

เรียน: ถ้าคุณพูดภาษาไทยคุณสามารถใช้บริการช่วยเหลือทางภาษาได้ฟรี โทร ₁₋ 503-640-2757